

## Land Bank Commission Minutes

### MEETING DATE: January 15, 2014 (Regular Meeting)

The meeting was called to order at 11:45 p.m. at the Willie Hinton Neighborhood Resource Center by Vice-Chair Hillis Schild.

### COMMISSIONERS ABSENT:

Commissioner Andrew Francis  
Commissioner Grace Blagdon

### COMMISSIONERS PRESENT:

Commissioner Hollie Hutchison  
Commissioner Hillis Schild  
Commissioner Odessa Darrough  
Commissioner Willis Smith  
Commissioner Susan Chan  
Commissioner Kenyon Lowe  
Commissioner Jarrod Woodley  
Commissioner Frances Frazier

### BOARD MEMBERS AND STAFF

Brittany Jefferson, Redevelopment Administrator  
Andre Bernard, Director of Housing and Neighborhood Programs

### DECLARATION OF QUORUM

Quorum

### ELECTION OF OFFICERS

A motion was made and seconded nominating Hillis Schild as Chair and Susan Chan as Vice-Chair. All approved. Motion carried.

### APPROVAL OF MINUTES-

Motion made to approve the December 2013 Meeting Minutes and it was seconded. Motion carried.

### STAFF REPORTS –

*Financial Report-* 2014 Allocation: \$84,210.00; General Fund: is \$147,792.28; and, CDBG: \$128,324.24.

*Property Inventory-* The Land bank program has seventy-seven (77) properties in inventory, plus the eighty-one (81) lots of the Rolling Pines Subdivision. A total of forty-nine (49) properties in the general inventory have title insurance and are available for transfer and development.

*Quiet Title –* Attorney Cliff Sward filed an Amended Quiet Title Complaint for the property located at 1816 Schiller. The RFQ for Quiet Title Services has been issued and proposals must be submitted by 02/04/14.

*City lien foreclosure report-* Attorney Cliff Sward is to prepare a Motion for Summary Judgment for the foreclosure of 3415 W. 14<sup>th</sup> and 3419 W. 14<sup>th</sup> Street.

**JOINT COMMITTEE REPORT-** No Joint Committee Meeting in January due to New Year's Holiday

### OLD BUSINESS-

**Land Bank Historic Structures –** Staff is consulting with an architect on 1701 Dennison to assess the rehab cost and viability of the structure.

**Progress Project** – Staff added the before and after pictures for the 905 South Maple NSP2 Collaboration on the Land Bank website.

**Demolition Update** – The demolition of the Land Bank unsafe structure at 3019 West 16<sup>th</sup> Street is complete.

**Commissioner Reappointments and Term Expirations** – The Board will approve Commissioners Darrough and Woodley (CHAB) reappointments at the next Board meeting. A new Ward I Representative will be appointed and the terms for Commissioners Francis, Blagdon, and Smith will expire March 2014.

#### **NEW BUSINESS-**

**Land Bank Brochure-** Staff distributed a copy of the Land Bank Brochure. Staff has mailed brochures to ADFA for distribution to developers and will display the brochures at the Housing Administration Office and the Hinton Resource Center. Commissioners discussed possible contacts for the AR Homebuilders Association.

**Housing Newsletter-** Staff distributed a copy of the Housing Department Newsletter which features the Land Bank Progress Project.

**Rolling Pines Subdivision-** The County Assessor has assigned parcel ids to the newly plat lots. Staff will use the parcels ids to complete the availability inventory chart for the subdivision. CHAB Commissioner Kevin Haney found a developer interested in developing the subdivision.

#### **ANNOUNCEMENTS-**

**Joint Committee Meeting Projects-** Land Transfer Application for Rolling Pines Side Lot  
2011 -2013 Lien Trend Report

**Historic Structures Presentation by Brian Minyard (City PL Dept.) at February 2014 Meeting**

#### **2013 Annual Report**

Commissioners discussed a legislative initiative proposed by Director Hendrix concerning abandon homes and vacant lots in Ward I and II.

**Adjourn**